

## Important Information about online access to your account(s)

Online access is only available after participants have completed and returned a Participation Agreement (Connecticut participants) or Account Information Form (New Hampshire participants) to Atlantic Fund Services. These documents were mailed to participants; additional copies can be downloaded from our web site.

Every transaction can still be completed using the transaction forms, which can be downloaded from our web site. Please follow the instructions on the form.

One-time and recurring redemptions (withdrawals) and exchanges (account transfers) can be completed over the phone by calling (844) 209-4631, unless you have opted out of this method when you returned documents to Atlantic Fund Services.

All transactions, regardless of method, will continue to be processed monthly at the end of each month. Account balances will only be updated monthly at the end of each month.

If you have any questions, you can call Atlantic Fund Services at (844) 209-4631 or contact Charlie Kuchenbrod at the Connecticut Conference – [charliek@ctucc.org](mailto:charliek@ctucc.org) or (860) 761-7111.

## Purchases (additions)

Online purchases (additions) can only be processed for participants that have provided banking information. After you authorize the purchase, Atlantic Fund Services will transfer funds from your bank account to your investment account.

## Redemptions (withdrawals)

One-time redemptions (withdrawals) can be processed online. To change the amount of a recurring monthly redemption (withdrawal), please call Atlantic Fund Services at (844)-209-4631 or use a transaction form.

## Exchanges (account transfers)

If your account has been divided between the Total Return Fund and the Eden Fund, you can shift your account funds between the two investment funds online. If you want to make a transfer between two separate accounts, please call Atlantic Fund Services at (844)-209-4631 or use a transaction form.