

FAQ Answer Sheet

Please read these instructions carefully.

Registration Information

- ☼ **Online registration is our preferred method of registration**, and we request **advance registration**, if possible. Please go to www.ctucc.org and click on Annual Meeting; instructions will be there and you may pay with your credit card (MasterCard or Visa) or an electronic check—it's easy!
- ☼ A confirmation email will be sent to you after you register online, *if you provide a correct email address*.
- ☼ **No credit card charges will be accepted if you register by mail**, so if you need to mail your registration form in, it must be accompanied by a check.
- ☼ For registration questions, contact Sue Wilber (see Contact Information at the bottom of the next page).
- ☼ You may register on arrival but a reserved lunch will not be available then. The walk-in cost will still be the same.
- ☼ The registration tables will in the Narthex at South Congregational Church.
- ☼ We strongly encourage you to arrive on time. So much is going on during the day that you will want to take advantage of as many activities as you can.

Lunch

- ☼ You may eat your lunch in various places throughout the local area. There will be seating on the Green under tents, in the church Social Room, and in the Masonic Hall. Lunchtime is a great time to gather in small groups for informal conversations.
- ☼ Lunch reservations must be made by Friday, May 2.

Snack Bar

- ☼ A snack bar will be available for **cash purchases** of breakfast items, snacks, beverages, coffee, etc. inside the church Social Room. Please note that no food or beverages may be brought into the church sanctuary.
- ☼ There are many options in the downtown Middletown area for those we did not register for lunch.

Parking

- ☼ South Congregational Church does not have a parking area; car pooling is strongly encouraged.
- ☼ Please review the Directions flyer included in this mailing for parking options which are available to you.

Lodging

- ☼ **Lodging in the area** is also available and you are welcome to make your own arrangements. A flyer with suggestions is included in this mailing.

Child Care

- ☼ Child Care will be available at the church. It is necessary to reserve space for your child/children if you plan to utilize this service. Please check our website for the form to request this service (www.ctucc.org) or call Sue Wilber (contact information below) and she will send you a request form to reserve a space. Parents are to provide lunch for their child/children.

Special Needs

- ☼ Please check our website (www.ctucc.org) for information about special seating, sign language interpretation, dietary requirements, or other modifications, and call Sue Wilber (see contact information below) to be sure we know how to accommodate you.

Workshops

- ☼ Enclosed is a **preliminary list** of workshops and forums being offered. As changes to this list occur, they will be posted on our website, and an updated list will be available at registration on May 10.
- ☼ There is no advance sign-up for the workshops. When you register at the church, you will select a ticket for any workshop you wish to attend. Please review the list before you come.

Displays

- ☼ Conference-related displays will be in the Social Room of the church.

Plenary

- ☼ There will be very limited business on the agenda:
 - Promotion for the Annual Meeting Part II, October 17-18, 2008.
 - OCWM at Work - A look at the ways we connect to and support one another through the local church, Wider Church and Global Mission.
 - Now For the Future: The Campaign for Silver Lake and Back Bay Mission

Contact Information

Connecticut Conference office: 860-233-5564 or toll-free in CT 866-367-2822
Sue Wilber: 860-761-7114 or suew@ctucc.org
Website: www.ctucc.org